



**BOYS & GIRLS CLUBS
OF LEWISTOWN**

REQUEST TO VOLUNTEER: ADULT

Thank you for your interest in volunteering at the Boys & Girls Club. Please take a few minutes to complete this form in its entirety. You will need to return the completed form before we may continue the process of considering you as a possible volunteer. In order to protect the children, we appreciate your understanding as to why this form is necessary.

Please call us at **535-2257** and ask to speak to the **Education Director** if you have any questions, concerns, or would like further information.

TO BE COMPLETED BY VOLUNTEER:

Name of Prospective Volunteer: _____

Mailing Address: _____ City _____ State _____ Zip _____

Home Phone: _____ Cell Phone: _____ Email: _____

Birth date: _____ Age: _____ Best way to contact you: _____

What position are you applying for: Homework Tutor Other _____

Are you currently employed: No Yes If yes, where do you work? _____

What days & hours do you work? _____

Position/Title: _____

Supervisor: _____

What kind of volunteer assignment are you looking for? One time Ongoing until

If there are any positions or types of positions for which you should NOT be considered, or job duties you CANNOT perform because of physical, mental or medical disability, please describe:

What kind of volunteer work would you prefer? (Check all that apply):

- Direct work with kids
 - Homework Tutor/Reading
 - Arts & Crafts
 - Technology/Computer Lab
 - Recreation (pool, games, etc.)
 - Prevention Classes
 - Sports & Fitness
 - Other
- Office Help
- Kitchen Aide
- Volunteer Coordinator
- Front Desk/Door Monitor
- Construction and Maintenance
- Planning and Administration
- Board of Directors
- Fundraising
- Committee
- Other _____

What age group would you prefer to work with? (Check all that apply):

- Grade K
- Grade 1
- Grade 2
- Grade 3
- Grades 4-6

What special events would you be interested in working on? (Check all that apply):

- Festival of Trees
- Annual Campaign
- Open House
- Parent/Family Night
- Chokecherry Festival
- Other _____

Please list three business or personal (non-related) references whom we may contact:

Name:	Address:	Phone:	Occupation:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

****Please read and initial the following to acknowledge your agreement to each statement:**

_____ *I am willing to attend and participate in the mandatory orientation session with other volunteers prior to beginning my service at the Club.*

_____ *I will commit to a set schedule of volunteer service and will notify my supervisor at the Club in advance if I am unable to fulfill that commitment.*

_____ *I understand if I do not fulfill my commitment, the Club may dismiss me as a volunteer.*

Volunteer Signature: _____ Date: _____

Please return completed form to:

Boys & Girls Club of Lewistown
Attn: Education Director
134 Park St.
Lewistown, MT 59457

Phone (406) 535-2257
Fax (406) 535-2007

BE GREAT